



FORWARD PLAN

26 September 2016 - 29 January 2017

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/09/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Shareholder Committee - appointment and further arrangements

Description: Purpose of Report: To ask the Executive to appoint to the Shareholder Committee, the creation of which was agreed in June. It will also set out the detail of delegations in respect of company matters.

Wards Affected:

Report Writer: Andrew Docherty **Deadline for Report:** 19/09/16
Lead Member: Executive Member for Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Andrew Docherty, Assistant Director Governance and ICT

andrew.docherty@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Shareholder Committee - appointment and further arrangements

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/09/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Proposed Long Term Leases

Description: Purpose of Report: Executive are asked to consider granting permission for leases of more than 21 years to 3 applicants, Ovington Cricket Club, Hamilton Panthers and The Friends of Fishergate Postern Tower.

Wards Affected: Guildhall Ward; Micklegate Ward

Report Writer: Neil Ferris **Deadline for Report:** 19/09/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of City & Environmental Services

Contact Details: Neil Ferris, Director of City & Environmental Services

Tel: 01904 55 1448

neil.ferris@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Proposed Long Term Leases

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

17/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/09/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: New Council Homes - Newbury Avenue

Description: Purpose of Report: To update Executive on the additional consultation undertaken following the decision in June 2015 to ask officers to revisit the development proposals for this site.

The report also outlines alternative options and asks Executive to instruct officers as to which scheme they wish officers to pursue.

Wards Affected: Westfield Ward

Report Writer: Steve Waddington **Deadline for Report:** 19/09/16

Lead Member: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Steve Waddington, Assistant Director Housing and Public Protection

steve.waddington@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: New Council Homes - Newbury Avenue

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/09/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Disposal of Grove House, Penley's Grove Street

Description: Purpose of Report: The report will seek an Executive decision to select a preferred bidder for the sale of the former Elderly Person's Home at Grove House.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 19/09/16
Lead Member: Executive Member for Finance & Performance
Lead Director: Director of City & Environmental Services
Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations:

Process: Capita and Asset Board

Consultees:

Background Documents: Disposal of Grove House Penley's Grove Street

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/09/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Progress toward a new Operating Model for Adult Social Care

Description: Purpose of Report: To provide an update to Executive on the progress towards a new operating model for Adult Social Care, highlighting key developments and proposals for the next stage of the work.

Members will be asked to note the progress towards a new operating model, as the paper outlines the next stages of the work which is to use capital already agreed in the budget to facilitate recurring savings of up to £1.8m by 2019/20.

Wards Affected: All Wards

Report Writer: Michael Melvin **Deadline for Report:** 19/09/16

Lead Member: Councillor Carol Runciman

Lead Director: Director of Adult Social Care

Contact Details: Michael Melvin

michael.melvin@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: Staff
Unions
Staff Engagement Sessions
Various Public Events

Consultees:

Background Documents: Progress toward a new Operating Model for Adult Social Care

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 29/09/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011 (White Rose House, Wheldrake)

Description: Purpose of Report: To present an application to list White Rose House, Wheldrake as an asset of community value.

Members are asked to decide whether White Rose House, Wheldrake should be added to the list of assets of community value.

This application was initially considered by the Executive Member for Finance and Performance at his decision session on 15 August 2016. The Executive Member decided to refer the application for a decision by full Executive as he felt that the application merited broader consideration, and to provide an opportunity to explore in more depth, the information provided by the owners of the property.

Wards Affected: Wheldrake Ward

Report Writer: Tim Bradley **Deadline for Report:** 19/09/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Philip Callow, Tim Bradley

philip.callow@york.gov.uk,

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Applications for Community Right to Bid under the Localism Act 2011 (White Rose House, Wheldrake)

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 17/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 04/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Business Friendly Council - progress update

Description: Purpose of Report: To update the Executive Member on the work to reach our 'business friendly Council' ambitions carried out since the last update in Spring 2016.

The Executive Member will be asked to note the work undertaken to date, along with the findings from the project, and to support the next recommended steps towards becoming a 'business friendly' Council.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of City & Environmental Services

Contact Details:

Penny Hepworth, Phil Witcherley, Policy Officer

penny.hepworth@york.gov.uk, phil.witcherley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact Report Author

Process: Consult report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Monkgate Roundabout Cycle/Pedestrian Safety Scheme

Description: Purpose of Report: To inform the Executive Member of the results of consultation and to present a recommended option for consideration.

The Executive Member is asked to approve the recommended option for construction.

Due to an administrative error the incorrect date was allocated to this issue, it will now be considered on 13 October 2016. The appropriate approvals have previously been granted by Members.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Tom Blair

tom.blair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Place Services Capital Programme - 2016/17 Monitor 1 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2016/17 Place Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projects.

The Executive Member is asked to approve the amendments to the 2016/17 Place Capital Programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Heslington Lane - Danger Reduction Scheme

Description: Purpose of Report: To seek approval to proceed with the proposed danger reduction scheme.

The report will detail development of a danger reduction scheme on Heslington Lane, including consultation responses.

The Executive Member is asked to approve the scheme including advertisement of the necessary speed limit order.

Wards Affected: Fulford and Heslington Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Ben Potter

ben.potter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Knavesmire Primary Safe Routes to School - Bishopthorpe Road near Campleshon Road junction - Pedestrian Crossing Improvements

Description: Purpose of Report: To seek the Executive Members approval to proceed with the implementation of an approved pedestrian crossing point, including the advertising of any required traffic regulation orders. This is being funded from the school safety block of this year's Transport Capital Programme.

This follows on from a report concerned with the receipt of a petition which was discussed at the Decision Session on 14 July 2016.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Louise Robinson

louise.robinson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Holgate Road (Iron Bridge to Acomb Road) Cycle Scheme

Description: Purpose of Report: To report to the Executive Member on the results of the TRO (Traffic Regulation Order) advertisement and further consultation for a scheme aiming to introduce improved cycle facilities and to rationalise the existing on-street parking along Holgate Road.

The Executive Member is asked to give approval to implement the measures.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of City & Environmental Services

Contact Details:

Tom Blair

tom.blair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Acomb and Westfield Shopping Area Petitions

Description: Purpose of Report: Petitions have been received detailing a range of footway and highway asset condition concerns. A report detailing the findings of highways officers' investigations will be brought before the Executive Member with recommendations for further actions.

The Executive Member will be asked to consider the investigation detailed in the report and comment on its aims and approach and recommended actions.

Wards Affected: Acomb Ward; Dringhouses & Woodthorpe Ward; Holgate Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member: Councillor Ian Gillies

Lead Director: Director of City & Environmental Services

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Consult Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/10/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Actual Cost of Care - Residential & Nursing Care Fee Rates

Description: Purpose of Report: To present a report that informs the Executive on fee rates for Residential and Nursing Care from 2016-19. This will be based on an Actual Cost of Care Exercise undertaken in partnership with the Independent Care Group and subsequent negotiations.

The Executive are asked to agree to a three year fee settlement for providers and the financial costs of implementing an agreed increase.

This report will now be considered at the October Executive meeting to allow for some amendments to be made to the narrative of the report before submission to Members.

Wards Affected: All Wards

Report Writer: Gary Brittain, **Deadline for Report:** 03/10/16
Richard Hartle

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care

Contact Details: Gary Brittain, Richard Hartle, Head of Finance: Adults, Children and Education

gary.brittain@york.gov.uk, richard.hartle@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the

savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact report author

Process: Consultation undertaken with the Independent Care Group

Consultees:

Background Documents: Actual Cost of Care - Residential & Nursing Care Fee Rates

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/10/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Proposals for the Freehold of Stonebow House and further options for changes to the Commercial Portfolio

Description: Purpose of Report: The report will set out options to dispose of the freehold interest in 2 poorly performing freehold interests currently held in the Council's commercial portfolio (Stonebow House and 10-12 Redeness St) and to invest in the purchase of the leasehold interests of 2 properties with a better financial yield.

The disposal of the freehold interests will, subject to planning, enable redevelopment of underused assets. The purchase of the leasehold interests will generate an increased revenue income and secure potential future development opportunities.

This report has been deferred to the October Executive meeting to allow Officers time to examine further options for changes to the Council's commercial portfolio.

Wards Affected: Guildhall Ward

Report Writer: Andy Kerr **Deadline for Report:** 03/10/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Andy Kerr

andy.kerr@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact the report author.

Process: Internal - Finance and Property Services, with external valuation advice.

Consultees:

Background Documents: Proposals for the lease of Stonebow House

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/10/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Council Housing – New Operating Model Options Stock Option Appraisal

Description: Purpose of Report: As part of the council's wider review of its overall future operating model, all service areas within the council have been asked to undertake a review of their operating model.

This report recommends that the council undertakes a full housing stock options appraisal and at the same time develop tenant and staff panels and establish a ad-hoc cross party member scrutiny panel to consider the long term sustainability of the service and assess the different organisational governance models to support the final decision making process.

Wards Affected: All Wards

Report Writer: Tom Brittain **Deadline for Report:** 03/10/16

Lead Member: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Lead Director: Director of Adult Social Care

Contact Details: Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Council Housing – New Operating Model Options Stock Option Appraisal

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/10/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Coppergate Traffic Regulation Order (TRO) Objections

Description: Purpose of Report: To bring to Members attention all objections made during the formal Traffic Regulation Order (TRO) consultation period. To provide details of possible implementation strategy subject to approval of the TRO.

Members are asked to consider the objections and either approve the proposals as advertised or make amendments to/drop the proposal. Subject to the approval to make the TRO, to also approve the implementation strategy for the enforcement of the TRO.

Wards Affected: Guildhall Ward

Report Writer: Tony Clarke **Deadline for Report:** 03/10/16

Lead Member: Councillor Ian Gillies

Lead Director: Director of City & Environmental Services

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Traffic Regulation Order statutory process

Consultees : statutory, property owners, delivery co's, taxi/PH

Consultees:

Background Documents: Coppergate Traffic Regulation Order (TRO) Objections

Call-In

If this item is called-in, it will be considered by the 31/10/16

Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/10/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: City of York, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan - Publication Draft

Description: Purpose of Report: As a Waste and Minerals Planning Authority, it is our statutory duty to address these issues in York. City of York Council is producing a Joint Plan with North Yorkshire County Council and North York Moors National Park Authority.

Members are asked to approve the publication draft plan for public consultation.

Wards Affected: All Wards

Report Writer: Rebecca Harrison **Deadline for Report:** 29/09/16

Lead Member: Councillor Andrew Waller, Councillor Ian Gillies

Lead Director: Director of City & Environmental Services

Contact Details: Rebecca Harrison

rebecca.harrison@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: This report recommends that Members approve the Publication Draft and supporting documents for public consultation across the full plan area.

Consultees:

Background Documents: City of York, North Yorkshire County Council and North York Moors National Park Minerals and Waste Joint Plan - Publication Draft

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/10/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Result of Park & Ride Service Operator Procurement

Description: Purpose of Report: To report to the Executive on the result of the procurement of the Park & Ride service operator and to gain approval for any measures required to enable the continued provision of the City's Park & Ride service.

Please note that this item has been called-in for pre-decision scrutiny and will be considered by the Corporate & Scrutiny Management Policy & Scrutiny (Calling In) Committee at a meeting on 11 October 2016.

Wards Affected: All Wards

Report Writer: Tony Clarke **Deadline for Report:** 03/10/16

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents: Result of Park & Ride Service Operator Procurement

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/10/16

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 17/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Update on the Law relating to Private Rented Sector Housing

Description: Purpose of Report: To provide an update report to the Executive Member regarding the implementation of new laws introduced last year and proposed laws affecting the Private Rented Sector.

The Executive Member is asked to note the findings of officers and consider whether there are any amendments necessary to ensure that the laws are being implemented effectively.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader (incorporating Housing & Safer Neighbourhoods)

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Ruth Abbott

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Private Rented Sector landlords/agents and tenants

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 17/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Registrations Service/Choice Based Lettings

Description: Purpose of Report: To present to the Executive Member the finding of the review and recommendation of the scrutiny committee.

The Executive Member is asked to endorse the outcome of the review and agree a way forward to implement the changes.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Becky Ward, Service Manager, Tom Brittain, Housing Operations Manager - City Team

becky.ward@york.gov.uk, tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Extensive consultation has been completed with customer partners and scrutiny committee

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 24/10/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Improving York's Parks and Gardens

Description: Purpose of Report: This report provides an overview of work to improve York's parks and gardens. It covers:

- The work of the Council's Environmental Community Officers in supporting community schemes
- Use of the £50k fund to support local environmental projects approved in May 2016
- Progress with the allocation of Section 106 funds following the introduction of new monitoring arrangements for Open Space Section 106 Funds in January 2016

The Executive Member will be asked to approve the plans and agree updated priorities for future use of funding.

Due to a change in the Assistant Directors working hours the October Decision Session will now take place on Monday 24 October.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 01/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Amendment to the Markets Charter

Description: Purpose of Report: To ask to vary the application of the Markets Charter to permit Acomb Market to take place.

The Executive Member is asked to approve the variation.

Wards Affected: Acomb Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of City & Environmental Services

Contact Details:

Phil Witcherley, Policy Officer

phil.witcherley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 10/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Policy on Streets Maintained at Private Expense

Description: Purpose of Report: To review existing policy and procedures in light of additional capital provision in the 2016/17 budget.

The Executive Member will be asked to approve the officer recommendation as outlined in the report.

This report has been slipped to the October Decision Session in order to allow more time to address issues from a legal and financial perspective.

This report will now be considered by the Executive Member on 10 November as further work and analysis is needed before a report can be brought forward.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Richard Bogg

richard.bogg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact the report author.

Process: Please contact report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 10/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Road Safety Review Report

Description: Purpose of Report: To update Members on all aspects of Road Safety covered by the Road Safety Training Team, School Crossing Patrol Team, Road Safety Officer and Partnership working, including an overview of how the new Speed Management Protocol is working.

The Executive Member is asked to note the contents and progress of the teams. Approve the initiatives and direction of the work and decide how we progress certain elements of the work.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Trish Hirst

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 10/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 'A' Boards - Petition

Description: Purpose of Report: To notify the Executive Member of receipt of a petition and provide advice as to a recommended response.

The Executive Member is asked to uphold the policy approved at Executive on 25th August 2016.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Richard Bogg

richard.bogg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 21/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: National Trading Standards and eCrime Team Update

Description: Purpose of Report: To update the Executive Member on the activities of the National Trading Standards Regional Scambuster Team and National Trading Standards eCrime hosted by City of York Council (Scambusters).

The Executive Member is asked to approve an updated enforcement policy for investigations carried out Scambuster.

Due to a change in the Assistant Directors working hours the November Decision Session will now take place on Monday 21 November .

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of City & Environmental Services

Contact Details: Colin Rumford, Head of Environmental Health and Trading Standards

colin.rumford@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Central - Consultation on Highway Access Options

Description: Purpose of Report: To seek an Executive decision to undertake a public consult on a range of potential highways access routes on to the York Central site in order to progress a Supplementary Planning Document for York Central.

Members are asked to agree to the undertaking of public consultation on potential highway access routes to the York Central site.

Due to delays in receiving key pieces of information this item has been deferred to the 24 November Executive.

Wards Affected: Acomb Ward; Holgate Ward; Micklegate Ward; Rawcliffe and Clifton Without

Report Writer: Tony Clarke **Deadline for Report:** 10/11/16

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: None.

Process: None.

Consultees:

Background Documents: York Central - consultation on highway access options

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Central - Purchase of the Unipart Site

Description: Purpose of Report: To seek an Executive decision to purchase the Unipart factory in order to facilitate the delivery of the York Central scheme.

Due to delays in receiving key pieces of information this item has been deferred to the 24 November Executive.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter
Lead Member: Executive Member for Finance & Performance
Lead Director: Director of City & Environmental Services
Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

Deadline for Report: 14/11/16

tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author.

Process: Executive have previously agreed to the negotiation of a purchase of the site. Public consultation on the York Central took place in February and will continue with consultation on a Supplementary Planning Document in 2016/17. A Community Forum has been set up to support the development of York Central.

Consultees:

Background Documents: York Central - purchase of the Unipart Site

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Taking Forward York's Public Realm

Description: Purpose of Report: This report concerns the future development of York's public realm. It:

- Sets out opportunities and priorities for action.
- Proposes a new partnership approach to engage all stakeholders in the city in improving our public realm.
- Suggests a framework for future capital investment by the Council.

The Executive are asked to approve:

- Aspirations for future public realm enhancements.
- A partnership project board to prepare an investment strategy for the city walls.
- Use of the Council's Built Environment capital funding.
- A partnership approach to champion York's public realm and to refresh York's bid for World Heritage status.

This item has been deferred from 29 September to 24 November 2016 to allow further consideration of options before presenting the report to Members.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 10/11/16
Lead Member: Executive Member for Transport and Planning
Lead Director: Director of City & Environmental Services
Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Taking Forward York's Public Realm

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Arts Education Service

Description: Purpose of Report: This report concerns the future of the York Arts Education Service.

Executive are asked to agree to a new delivery model for York Arts Education Service subject to presentation of an appropriate business plan.

This item will no longer be considered at the Decision Session - Executive Member for Education, Children and Young People on 22 November.

As the report will contain corporate implications in respect to support services and pension issues it has been agreed that this issue should be considered by Executive.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Director of Children's Services, Education and Skills

Contact Details:

Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management and Prudential Indicators Mid Year Review

Description: Purpose of Report: To provide Members with an update on the treasury management position.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

To have a more even reporting cycle during the financial year this item has been deferred from 13 October Executive to 24 November.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 14/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management and Prudential Indicators Mid Year Review

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q2 Finance and Performance Monitor

Description: Purpose of Report: To provide Members with an update on finance and performance information.

Members are asked to note the issues.

To have a more even reporting cycle during the financial year this item has been deferred from 13 October Executive to 24 November.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 14/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q2 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q2 Capital Programme Monitor

Description: Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues and recommend to full Council any changes as appropriate.

To have a more even reporting cycle during the financial year this item has been deferred from 13 October Executive to 24 November.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 14/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q2 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Options for the Disposal of 29 Castlegate

Description: Purpose of Report: To present to Executive options for the disposal of 29 Castlegate following the decision to relocate and reconfigure services currently operating from the building.

Members are asked to consider and make a decision on the options for the disposal of 29 Castlegate.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 14/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of City & Environmental Services

Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact report author.

Process: None.

Consultees:

Background Documents: Options for the Disposal of 29 Castlegate

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: The Next Phase of the Older Persons' Accommodation Programme: deciding the future of the third Older Persons' Home to be considered for closure.

Description: Purpose of Report: To provide Members with the results of the consultation undertaken with the residents, relatives and staff of the Council run residential care homes which have been subject to the exploration of the option to close the home with current residents moving to alternative accommodation.

Members are asked to consider the results of consultation undertaken and make a decision about whether to close the home.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 10/11/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care

Contact Details: Roy Wallington

roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Residents their relatives/carer and staff at the home will have been fully consulted in accordance with the Moving Homes Safely protocol and the results of this engagement shared with Members as part of this report.

The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: The Next Phase of the Older Persons' Accommodation Programme: deciding the future of the third Older Persons' Homes to be considered for closure.

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Demolition of Castle Mills Car Park

Description: Purpose of Report: To seek permission to demolish the Castle Mills Car Park on Piccadilly due to its poor condition and prior to the potential redevelopment of the site. The report will also consider options for the temporary reinstatement of surface car parking.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 14/11/16
Lead Member: Executive Member for Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Please contact the report author.

Process: Historic England, Planning, Contract Parking Customers.

Consultees:

Background Documents: Demolition of Castle Mills Car Park

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 24/11/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Protection of Grass Verges Scrutiny Review Final Report

Description: Purpose of Report: To present the Executive with the Final Report of the Economic Development & Transport Policy & Scrutiny Committee's Protection of Grass Verges Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

Wards Affected: All Wards

Report Writer: Steven Entwistle **Deadline for Report:** 14/11/16

Lead Member: Councillor Stephen Fenton, Councillor Ian Gillies

Lead Director: Director of Customer & Business Support Services

Contact Details: Steven Entwistle, Scrutiny Officer

steven.entwistle@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Protection of Grass Verges Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 28/11/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Delivering a OnePlanetCouncil

Description: Purpose of Report: To provide an update on how the council is working towards becoming an OnePlanetCouncil, including progress towards the new OnePlanetCouncil Policy, new OnePlanetCouncil Action Plan (Phase 1 and Phase 2) and delivery of the new Carbon and Resource Smart Management Plan.

The Executive Member is asked to note the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of City & Environmental Services

Contact Details: Jacquie Warren

jacqueline.warren@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact report author.

Process: Please contact report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 08/12/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Highways Digital Survey Proposals

Description: Purpose of Report: To give an overview of possibilities to improve our highway inspection, work identification and works realisation through the adoption of a remote survey and highway asset management system. A preferred product and route to procurement will be detailed in the report.

The Executive Member is asked to consider the possibilities detailed in the report and comment on its aims and approach and endorse the route to procurement that has been identified.

This item was deferred from 8 September to 8 December 2016 as the initial scope of the survey has been expanded and will need further analysis before a report can be presented.

Wards Affected: All Wards

Report Writer: Executive Member for Transport and Planning
Lead Member: Executive Member for Transport and Planning
Lead Director: Director of City & Environmental Services
Contact Details: Steve Wragg, Flood Risk Manager
Tel: 01904 553401
steve.wragg@york.gov.uk

Deadline for Report:

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Please contact report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/12/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Burnholme Health & Wellbeing Campus: Key Decisions to Further Progress this Development

Description: Purpose of Report: To seek Member agreement to key decisions which will allow further progression of the development of the Burnholme Health & Wellbeing Campus, including the appointment of a Care Home provider as well as the management of and investment in community, library and health facilities on the site.

Executive are asked to agree the appointment of a Care Home provider as well as the management of and investment in community, library and health facilities, in order to progress the scheme.

Wards Affected: All Wards

Report Writer: Louise Ramsay, Roy Wallington **Deadline for Report:** 24/11/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care

Contact Details: Louise Ramsay, Roy Wallington

louise.ramsay@york.gov.uk, roy.wallington@york.gov.uk

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact the report author.

Process: Residents, users and key stakeholders have been extensively engaged in examination of the proposals for Burnholme and the results of this engagement have helped to shape the proposals made in this report.
Furthermore, the Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Burnholme Health & Wellbeing Campus: key decisions to further progress this development.

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/12/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Haxby Hall: Option Appraisal and Business Case to Secure the Long-Term Delivery of Older Persons' Care on this Site.

Description: Purpose of Report: To provide Members with an examination of options for the long term future of Haxby Hall, including seeking a partner to operate and redevelop as an alternative to consultation on closure, and to present for approval a business case which will secure the long-term delivery of older persons' care on this site.

Members are asked to consider the options and agree plans for the future of Haxby Hall.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 28/11/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care

Contact Details: Roy Wallington

roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact the report author.

Process: Residents, their relatives, carers and staff as well as other key stakeholders will have been engaged in examination of the proposals for Haxby Hall and the results of this engagement shared with Members as part of this report. The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Haxby Hall: option appraisal and business case to secure the long-term delivery of older persons' care on this site.

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/12/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Lowfield Redevelopment: Business Case to Deliver a Care Home, Health Facilities and Housing

Description: Purpose of Report: To provide Members with feedback on the public engagement relating to the proposals for the Lowfield site and to seek agreement to the business case for the delivery of a care home, health facilities and housing on this site.

Members are asked to approve the business case for the delivery of a care home, health facilities and housing on the Lowfield site.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 28/11/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care

Contact Details: Roy Wallington

roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Residents and other key stakeholder will have been engaged in examination of the proposals for Lowfield and the results of this engagement shared with Members as part of this report.

The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Lowfield redevelopment: business case to deliver a care home, health facilities and housing.

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/12/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Local Plan

Description: Purpose of Report: To provide information on the progression of York's Local Plan and the next steps.

Members are asked to consider the information on the progress and next steps of the York Local Plan.

Wards Affected: All Wards

Report Writer: Martin Grainger **Deadline for Report:** 24/11/16

Lead Member: Councillor David Carr, Councillor Keith Aspden

Lead Director: Director of City & Environmental Services

Contact Details: Martin Grainger, Principal Development Officer Forward Planning

martin.grainger@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Please contact the report author for further details.

Consultees:

Background Documents: York Local Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/10/16

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 08/12/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Review of Fees & Charges

Description: Purpose of Report: To propose increase in Fees & Charges from 1st January 2017.

Members are asked to approve the recommended increase in fees and charges.

Wards Affected: All Wards

Report Writer: Jayne Close **Deadline for Report:** 24/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Jayne Close, Accountant

jayne.close@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Review of Fees & Charges

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 12/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Place Based Services Capital Programme - 2016/17 Monitor 2 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2016/17 Placed Based Services Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member is asked to approve the amendments to the 2016/17 Place Based Capital Programme.

This report will be considered at the 9 February 2017 Decision Session as the January decision session will not take place.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of City & Environmental Services

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 19/12/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Peasholme Resettlement Centre

Description: Purpose of Report: The Executive Member is asked to consider new management arrangements for Peasholme Resettlement Centre.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor David Carr

Lead Director: Director of Adult Social Care

Contact Details: Becky Ward, Service Manager

becky.ward@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Staff will be consulted on the new arrangement
Consultees : Peaseholme charity staff and CYC staff at the centre

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 24/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements Consultation 2018/19

Description: Purpose of Report: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2018/19 school year. It also seeks approval of the proposed individual school planned admission numbers (PANs) for the academic year beginning in September 2018. The report follows a period of consultation from October 2016 to December 2016.

The Executive Member will be asked to approve the admission arrangements (admissions policies and planned admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2018.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children's Services, Education and Skills

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: In writing to the report author.

Process: Between 31/10/16 and 16/12/16. The statutory requirement is for a six week consultation.
Consultees - Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the

13/02/17

Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Oakhaven Extra Care facility: Appointment of Preferred Bidder.

Description: Purpose of Report: To seek Member agreement to appointment the preferred bidder for the provision of an Extra Care facility at Oakhaven in Acomb.

Wards Affected: Holgate Ward

Report Writer: Roy Wallington **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Adult Social Care

Contact Details: Roy Wallington

roy.wallington@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Potential providers and key stakeholders have been extensively engaged in examination of the proposals for an Extra Care facility at Oakhaven and the results of this engagement have helped to inform the selection of a preferred bidder to delivery this scheme. Furthermore, the Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Oakhaven Extra Care facility: appointment of preferred bidder.

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 16/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Management of Allotments

Description: Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member will be asked to agree to a new delivery model for the Allotments Service subject to presentation of an appropriate business plan.

This report will now be considered at the 27 January Decision Session to allow more time for consultation.

Due to a change in the Assistant Directors working hours the January Decision Session will now take place on Monday 16 January 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17